

## Office of the State Fire Marshal Fire/Arson Re-Certification Information

- 1) Recertification is required every four years. Recertification is based on an accumulation of 100 points (training/work experience) which is maintained in department training records.
  - 2) Individuals who were certified prior to 7/1/2007 have an ending date of 6/30/2011. Individuals certified 7/1/2007 and after have recertification date of 4 years from date of certification.
  - 3) OSFM notifies employing department one year and 90 days prior to ending date of current certificate.
  - 4) Department re-applies for re-certification if training records indicate the accumulation of 100 points by submitting a new application for certification and attach point tally sheet.
  - 5) New certificate is issued and sent to department.
  - 6) If denied, letter to department with reasons for denial.
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### Point System Criteria

The following Training/Employment Criteria is allowed to accumulate points applicable to re-certification of Fire/Arson Investigators. A combination of the following two sections, adding up to 100 points per a four (4) year period will qualify an individual, who is certified through this office, to apply for re-certification at either of these levels.

The documentation of all points is to be retained in the individual's training records according to the Illinois Administrative Code, Section 140.12, d), 4). This documentation must be attested to by the employing Fire Chief. The form for maintaining the accumulated points is attached.

- 1) **Training:** 1 point/hour for a minimum of 60 points/maximum of 90 points total over a 4 year re-certification period. Training programs may include training programs, seminars/conferences, college level courses, internet training, in-house training, and power point/video training conducted by a recognized agency or group and covering the objectives based on the approved OSFM objectives. Training session would be awarded 1 point per hour of training. Instructors would be awarded 2 points per hour of training.
- 2) **Experience:**
  - a) 1 point per occasion for a maximum of 30 points total over a 4 year re-certification period for actual job related investigations. **And/Or**
  - b) 5 points/8 hour Ride-along-Program participation with a certified investigator who has at least five (5) years experience as a certified investigator. **And/Or**
  - c) 5 points/occasion for testimony. Testimony will include depositions, pre-trial hearings/preparations, and other court related testimony regarding point of origin or cause of fire or explosions. **And/Or**

- d) 5 points/year for a maximum of 20 points total per a re-certification period for direct supervision of two(2) or more fire/arson investigators **OR**  
 2 points/year for a maximum of 8 points total per re-certification period for supervision of less than two (2) fire/arson investigators. **And/OR**
- e) 1 point/hour for Fire Service Institute internship **And/Or**
- f) 1 point/hour for live fire hands-on-practical experience dealing with scene investigation.

### FIRE/ARSON RECERTIFICATION POINT TALLY

DATE:	TRAINING		EXPERIENCE						
	HOURS	SPONSOR	FIRE/ARSON	JOB RELATED	RIDE- ALONG	TESTIMONY	SUPERVISION	FSI INTERNSHIP	LIVE FIRE HANDS ON

Fire Chief's Signature: \_\_\_\_\_

Date: \_\_\_\_\_